



Marketing Assistant

Occlutech is the leader in developing innovative products for the treatment of structural heart disease. The Company develops, sells and markets Class III medical devices for the transcatheter repair of structural heart defects, including a range of specialized devices for patients with atrial fibrillation or heart failure, in over 50 markets around the world.

Position: Marketing Assistant

Location: Helsingborg, Sweden

Reports to: Manager Marketing Services

We are currently looking for a motivated and out-going marketing assistant to join our Marketing Team in Helsingborg, Sweden. You will report to the Manager Marketing Services.

Your work will focus on

- Assist in the administration and execution of global meetings and events
- Assist in the development of new marketing materials and online presence
- Assist with administration of internal approval and compliance processes
- Order and coordinate marketing materials
- Handle coordination, packaging and shipment of product samples

In addition to this, you will work close to our product managers and sales teams and assist them with product-related marketing tasks/materials.

We are looking for a candidate, who

- A high-school education
- Experience in the valid area of work or similar of a minimum of 2 years
- Ability to think outside the box
- High energy level and a sense of urgency
- Be able to set priorities and achieve them on time

- Self-driven
- Practical skills and logical thinking
- Excellent administrative skills
- Excellent language skills in English
- Great computer skills and experience in Office and Adobe.

Are you interested?

The position offers a unique possibility in a fast-growing company.

Please send your CV and application in English and apply for the position by clicking at the link below no later than **16th of July**. Interviews will be conducted on a rolling basis, so please do not wait with sending your application.

If you have any questions about the position or the recruitment process, please feel free to contact Jobsafari's recruitment consultant Jonathan Allrol at +46 (0) 73 59 59 895 or jal@jobsafari.se.

We look forward to hearing from you!

<https://www.jobsafari.se/jobbannons/korrektur/13932>

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